It is not polite to raise your voice in a new social setting. Speak only in whispers.

The room is very noisy and you need to ensure that the person you are speaking to can hear you. Speak as loudly as your vocal cords allow.

In this culture, personal space is highly valued. Stay at least 6 feet away from everyone so that you are not invading their personal space.

In this culture, personal contact is welcome and a sign of openness. As you speak to someone, find ways to reach out and touch their shoulder or arm.

It is challenging to hear in this room. Stand as close as you can to the person you are talking to without touching them.

It is not polite to interrupt, even if accidentally. Before speaking, wait 7 seconds before responding to ensure you are not interrupting.

You want to meet new people. Move around and introduce yourself, regardless of what is being discussed.

You are very nervous about being here and have a tendency to fidget. Constantly be twirling a pen, rustling paper, etc.

You don’t want to be here. Constantly stare at your phone and appear to be texting or reading email instead of engaging.

In this culture, making eye contact is crucial to building trust. Make sure to maintain strong eye contact no matter what.
In this culture, it is impolite to make direct eye contact with people. Avoid making eye contact even with those you are speaking to.

The people in this room have a hard time hearing out of their right ear. Always stand and speak on their left side.

You want to make sure that you are understood. At the end of every sentence, add “you know?” to the end.

You are a great host and want to make sure everyone is having fun. Make sure everyone is engaged in conversation.

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